

**GIFT IN KIND (GIK)  
AND CONTRIBUTED SERVICES (CS)  
APPROVAL FORM**

Deliver to mail code 5005, Attn: Azar Farahmand  
or email to Azar.Farahmand@asu.edu

If the GIK is to be sold, then it is gifted to the ASU Foundation. If it is to be used, then it is gifted to ASU.

**DONOR INFORMATION  
(For GIK and CS)**

Mr.  Mrs.  Ms.  Mr./Mrs.  Ph.D.  Other. \_\_\_\_\_

Donor's name \_\_\_\_\_ Telephone No. \_\_\_\_\_

If Company, Contact Person \_\_\_\_\_ Telephone No. \_\_\_\_\_

Donor's address \_\_\_\_\_

Donor Affiliation with Arizona State University (ASU) (Check all that apply:

Alumni  Faculty/staff  Corporation  Estate   
 Friend  Parent  Foundation  Trust  Other

**GIFT INFORMATION  
(GIK Only)**

Property donated \_\_\_\_\_  
(i.e. description, title, artist, etc.)

Condition of Property \_\_\_\_\_

Age and dimensions of property \_\_\_\_\_

Estimated value \_\_\_\_\_

Estimated value is for insurance purposes. Neither ASU nor ASU Foundation is permitted to value a gift for tax deduction purposes. If the value of the gift is over \$5,000, the donor must obtain an independent appraisal and provide a copy of the appraisal to the ASU Foundation Office of Gift Administration and Data Management. \$ \_\_\_\_\_

Restrictions on gift, if any: None  if restrictions, please specify \_\_\_\_\_

Do you desire this to be an anonymous gift? Yes  No

If additional space is necessary, please attach additional sheets of paper to provide the necessary information.

**CERTIFICATION OF REQUESTING PARTY (to be completed by donor or donor representative)**

I (we) desire to transfer above property as a gift to the Arizona Board of Regents for and on behalf of Arizona State University (ASU). I (we) do hereby irrevocably assign, transfer, and give all my (our) right, title, and interest in the above described property to  ASU or  ASU Foundation.

To the best of my (our) knowledge, the item(s) is/are fit for intended use, in good operating condition and, if properly operated, will not cause danger or damage to University or Foundation property or personnel.

I (we) represent and warrant that I (we) have complete and clear title to the Gift in Kind and the authority to make the gift. I (we) is/are aware that acceptance and disposition of donations are governed by the policies of the University or the Foundation without approval by me (us).

Signature of donor(s)/Representative \_\_\_\_\_ Date \_\_\_\_\_